

## **Cathance River Education Alliance (CREA)**

### **CREA Executive Director**

The Cathance River Education Alliance (CREA) in Topsham, Maine is seeking a creative, passionate, and nature-oriented leader to keep CREA in the forefront of exciting and innovative hands-on environmental education. CREA's mission is to use the natural resources of the Cathance River Preserve to promote ecological awareness and nature-based learning among students, educators, and the public; to foster the wise use of the Preserve; and to prepare future stewards of the Cathance River. CREA is a 501(c)(3) not-for-profit corporation registered in the State of Maine and formed in 2000 following an agreement between the developer Central Topsham Associates, LLC and the citizens' group Topsham's Future to establish the 235-acre Cathance River Preserve. For more information please visit our website [www.creamaine.org](http://www.creamaine.org)

CREA provides nature-based programs to the community on the Preserve, working with both the owner and the easement holder to manage the Preserve. CREA delivers a multi-faceted environmental education program to MSAD 75, Brunswick School Department, and the Brunswick-Topsham community. It operates a seasonal Ecology Center on the Preserve that is used for on-site school programs, vacation programs, and community workshops. CREA's educators also provide outreach activities in the schools, collaborating closely with teachers, principals and superintendents to tailor our programs to the curriculum needs of the schools.

CREA is a fiscally solvent organization, working with an operating budget of \$125,000 to \$150,000 annually. Currently 50% of the budget comes from grant funds, though CREA is working to reduce this percentage.

The position requires leadership and decision-making abilities to carry out the following expected tasks and responsibilities with assistance from CREA staff and volunteers:

- Create and manage CREA's educational and community programs
- Develop and manage fundraising and grant acquisition activities and relationships
- Administer CREA's budget and finances
- Oversee CREA's staff, contracted employees and volunteers
- Develop and maintain supportive relationships with local schools, Brunswick-Topsham communities, organizations and businesses
- Manage CREA's communications with the public and the media

The position will require working 30-40 hours per week and will have a competitive salary based on experience and qualifications. Applicants should have an active interest in the outdoors and be able to participate in activities on the Preserve. Experience in education and/or with youth is desirable. Anticipated start date is no later than October 1, 2017. If interested, please email a letter of interest and resume (combined into one pdf document) to [crea@creamaine.org](mailto:crea@creamaine.org). Review of resumes is in progress. Please apply as soon as possible.

Candidates must pass a background check before hire.

## **Additional Job Information**

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<b>How To Apply:</b>	Email cover letter and resume to <a href="mailto:crea@creamaine.com">crea@creamaine.com</a>
<b>Application Deadline:</b>	8/31/2017
<b>Category:</b>	Executive/Senior Management
<b>Job Type:</b>	Full -Time (30-40 hours weekly)
<b>Salary:</b>	
<b>Start Date:</b>	By October 1, 2017
<b>Region</b>	Mid Coast
<b>Specific Location:</b>	Brunswick/Topsham